

ORDINANCE NO. 2025 - 01

AN ORDINANCE  
AMENDING SECTIONS 125.04 AND 1106.01 OF THE CODIFIED ORDINANCES, RELATIVE TO  
THE ACTING ZONING COMMISSIONER

BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF NEW LONDON, HURON COUNTY,  
OHIO, AS FOLLOWS:

Section 1. That Section 125.04 of the Codified Ordinances of the Village of New London, as it heretofore existed, be, and hereby it is, amended to read as follows:

125.04 DUTIES.

(a) The Village Administrator shall manage, conduct and control the water works, sewage treatment plant and facilities, as well as other public utilities and public services rendered by the Village. The Village Administrator may make such by-laws and regulations as he deems necessary for the safe, economical, and efficient management and protection of such plants and facilities. Such by-laws and regulations, when not repugnant to Village ordinances and resolutions or to the Constitution of this State, shall have the same validity as ordinances. All rates for service and charges for Village owned utilities shall be determined by Village Council.

(b) The Village Administrator shall also supervise improvements and repairs to streets, alleys, sidewalks, sewers, drains, ditches as well as the lighting and cleaning of streets, alleys, and public building and places.

(c) The Village Administrator shall appoint employees of the Village for services within his authority provided such positions are first authorized by Council; but such appointments shall be subject to approval by the Mayor. All such appointments shall be subject to approval by the Mayor. All such appointments and the Mayor's approval shall be in writing and shall be filed with the Village Clerk.

(d) The Village Administrator shall be under the general supervision and control of the Mayor.

(e) The Village Zoning Commissioner/Inspector shall serve under the general supervision and direction of the Village Administrator. Any issues concerning the apportionment of procedures or duties as between the Zoning Commissioner and the Fiscal Officer in carrying out the procedures required by the Zoning Ordinances or State law shall be determined on a day- to-day basis by the Village Administrator in accordance with the provisions and intentions of Council at the time this paragraph is enacted. WHEN THE ZONING COMMISSIONER IS ABSENT FROM THE VILLAGE, OR IS UNABLE, FOR ANY REASON, TO PERFORM HIS DUTIES, OR IN CASE OF VACANCY, THE VILLAGE ADMINISTRATOR SHALL SERVE AS THE ACTING ZONING COMMISSIONER; AND UPON INFORMING THE COUNCIL THAT HE IS IMPLEMENTING THIS SECTION, HE SHALL HAVE ALL THE POWERS AND AUTHORITY GRANTED BY LAW TO THE ZONING COMMISSIONER.

and that Section 1106.01 of the Codified Ordinances of the Village of New London, as it heretofore existed, be, and hereby it is, amended to read as follows:

1106.01 ZONING COMMISSIONER.

(a) The position of Zoning Commissioner is hereby created. A person shall be appointed and serve at the pleasure of the Council of the Village of New London, under the general supervision and direction of the Village Administrator, and shall receive such

compensation as the Council may provide. WHEN THE ZONING COMMISSIONER IS ABSENT FROM THE VILLAGE, OR IS UNABLE, FOR ANY REASON, TO PERFORM HIS DUTIES, OR IN CASE OF VACANCY, THE VILLAGE ADMINISTRATOR SHALL SERVE AS THE ACTING ZONING COMMISSIONER; AND UPON INFORMING THE COUNCIL THAT HE IS IMPLEMENTING THIS SECTION, HE SHALL HAVE ALL THE POWERS AND AUTHORITY GRANTED BY LAW TO THE ZONING COMMISSIONER. THE ADMINISTRATOR SHALL, IN ADDITION TO HIS REGULAR COMPENSATION, RECEIVE ADDITIONAL COMPENSATION, BASED ON THE SAME RATE AS WAS MOST RECENTLY ESTABLISHED FOR THE ZONING COMMISSIONER, PRORATED FOR THE TIME PERIOD THAT HE SERVES AS THE ACTING ZONING COMMISSIONER.

(b) The Zoning Commissioner shall:

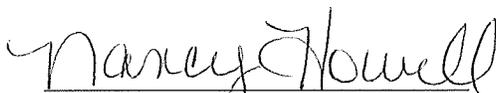
- (1) Issue Zoning Permits when this Zoning Ordinance has been followed, or, refuse same in the event of noncompliance. Applications for zoning permits shall be made available at the Fiscal Officer's office.
- (2) Determine the designated fees for Zoning Permits, Amendments, Appeals, Conditional Uses, and Exceptions; provided, however, that all such fees shall be collected by the Fiscal Officer's office.
- (3) Make and keep records on all applications, issuance and denial of all permits, and on complaints of violations. All such documents shall be maintained by the Fiscal Officer.
- (4) Enforce this Zoning Ordinance and take all necessary steps to remedy any condition found in violation by ordering in writing, the discontinuance of illegal uses or illegal work in progress, and request the Police Chief or Solicitor to commence appropriate legal action when necessary. All correspondence, citations, notices of violations, and other documents and records pertaining to the enforcement of the Zoning Ordinance shall be generated and maintained by the Zoning Commissioner, provided, however, that he may provide fully completed documents to the Fiscal Officer's office for copying and/or mailing.
- (5) Keep the Planning and Zoning Commission advised and make recommendations regarding all matters other than routine duties pertaining to the enforcement of this Zoning Ordinance and to transmit all applications and records pertaining thereto.
- (6) Keep the Board of Zoning Appeals advised of all matters pertaining to and make recommendations regarding Appeals, Variances, Conditional Uses and Exceptions and transmit all applications and records pertaining thereto.
- (7) Provide a monthly report to the Council of the Village of New London regarding activities of this position.
- (8) Refer permits along waterways to the Planning and Zoning Commission.
- (9) Issue Certificate of Occupancy.

Section 2. That this Ordinance shall take effect at the earliest period allowed by law.

PASSED:

February 10, 2025   
MAYOR

ATTEST:

  
FISCAL OFFICER